COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD: JULY 1, 2000 - JUNE 30, 2001

1. **DEPARTMENT/COURT INFORMATION:**

   Department/Court: **REGISTRAR OF VOTERS**

   Division/Unit: Administrative Services

2. **VOLUNTEER PROGRAM BENEFITS:**

   a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	70	Hours	433	X	$15.39	=	$6,663.87

   Types of work performed by GENERAL VOLUNTEERS in this category:

   Election night tally center activities involve various clerical/computer tasks, unloading and deprocessing election supplies and ballot processing.

   b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	0	Hours	0	X	$15.39	=	$0.00

   Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

   c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels [VCL]. If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	X	VCL	=	Dollar Benefit
					$0.00
					$0.00

No. Vol.	0	Total Hours	0	Total Value	$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

_____

_____

_____

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

No. of Volunteers	Hours	Dollar Benefit
70	433	$6,664
0	0	$0
0	0	$0

TOTALS:	70	Total Hours	433	Total Value	$6,663.87

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____ Polls Sites (688) _____ Value: _____ $34,400.00 _____

Item Donated: _____ Clerk/Inspector Fee (5) _____ Value: _____ $300.00 _____

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

TOTAL VALUE =	$34,700.00

4. VOLUNTEER PROGRAM COSTS:

a.
Cost of direct supervision of Volunteers (total hours of direct supervision multiplied by the hourly rate of staff person[s] directly supervising program volunteers.)

Hours	20	X	Rate	$15.75	$315.00

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator[s]). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	73	X	Rate	$15.64	$1,141.72

c. Other program costs (training materials/supplies, recognition costs, etc.):

Item : __Thank you gift - Calculator Portfolios__   Cost: _____$579.60_____

Item : _____Refreshments_____   Cost: _____$450.00_____

Item : _____   Cost: _____

TOTAL OF OTHER PROGRAM COSTS = | **$1,029.60** |

d.   TOTAL OF PROGRAM COST (4a+4b+4c) = | **$2,486.32** |

5.   NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a   Total Dollar Benefits of Volunteers, Item 2d   **$6,663.87**

b.   Total of Donations to Volunteer Program, Item 3   **$34,700.00**

c.   Subtract Total of program Costs, Item 4d   **$2,486.32**

TOTAL PROGRAM BENEFIT: | **$38,877.55** |

6. **RECRUITING:**
   Please describe your recruiting programs:

   Postcards are mailed to past volunteers six weeks prior to a major election. Responses

   are returned three weeks before. Concurrently, advertisements are placed on CTN,

   Internet and flyers to department heads regarding volunteer needs.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**
   Please describe any special activities and/or achievements your program was involved in
   during the period of this report:

   High school seniors are recruited as part of the election night volunteer staff. Usually,

   these students are from Government/Civics Classes and receive extra credit for this

   community involvement experience.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2001-02:**
   Please describe your program goals. Include activities, number of volunteers, recruitment,
   training, recognition and other goals:

   For the 2002 Gubernatorial Primary Election, approximately 100 election night

   tally-center volunteers will be recruited to assist. The ROV recognizes its volunteers

   providing each one with a "Thank you" gift. The department also participates in the

   "Volunteer of the Year" and "Volunteer of the Month" Awards ceremonies.

9. **GENERAL INFORMATION:**

   Name of person completing report: **Ronda Levin**

   Phone: 858/694-3427   Mail Stop: 034   E-Mail: **rlevinrv@ (etc)**

   Volunteer Coordinator: Ronda Levin

   Phone: 858/694-3427   Mail Stop: 034   E-Mail: **rlevinrv@(etc)**

10. **DEPARTMENT CERTIFICATION:**

    Ruby Hjorth, for

    Sally McPherson, Registrar of Votes   7/20/01

    DEPARTMENT HEAD SIGNATURE *(Acting)*   DATE